



FARMERS
BRANCH

City of Farmers Branch

PERMIT

As Governed By Ordinance No. 2625

FOR CONSTRUCTION WITHIN PUBLIC RIGHTS-OF-WAY

PERMIT NUMBER: _____

DATE CITY RELEASED: _____

IF EMERGENCY WORK

CITY CONSTRUCTION
INSPECTOR ASSIGNED:

Notify the Inspector no less than two working days prior to construction beginning.

CONSTRUCTION DATA:
(CHECK ALL THAT APPLY)

Type of Construction:

Overhead

Underground

Paved

Non-Paved

Type of Excavation:

Vac Truck

Open Cut

Directional Bore

Tunneling Equip.

Linear Feet:

Length _____

Width _____

Depth _____

Distance Behind Curb _____

Environmental

Project:

Director of Environmental Health approval required prior to release:

CONTACT

Construction Co. _____

DURING

Contact Person: _____

WORK

Phone No.: (____) _____

ACTIVITY

E-mail: _____

Emergency Phone No.: (____) _____

Location & description of work, to/from limits, etc.:

Purpose of Work:

APPLICANT (owner):

Date of Application:		CLEC # (If Applicable):	
Owner Company Name:			
Representative:			
Phone Number:		E-Mail Address:	
Contractor if Different:			
Contractor Phone:			

Notification must be made to the occupant of the property or properties adjacent to the right-of-way or other public area in which the work is contained at least two working days before work starts. Notification must be made to the occupant for any tree or landscape trimming or removal before that work commences.

This permit is void if work is not started within 60 days of release date.

Additional Conditions _____

Permit Released for Construction: _____

Public Works Dept. 972-919-2597

Rev. **10-3-14**

GENERAL PERMIT PROVISIONS

Contact the Public Works Department at 972-919-2597 for the location of City utilities within the public rights of way.

Water, Sanitary Sewer, Storm Sewer, Traffic Signal Conduits and Interconnecting Systems

Contact the City Parks and Recreation Department at 972-919-2620 for the location of City irrigation lines in public rights of way

Steps in the permit process are: (1) The Owner Company fills out permit information and provides 1 set of plans, (2) the Engineering Department (and other Departments when applicable) reviews the plans, (3) a Construction Inspector is assigned, (4) the permit is released for construction, and (5) the Owner Company or its representative is called to pick up their copy of the permit, which must be available at the work site at all times.

Plan sheets no larger than 11"x17"

The Construction Permit, including these General Permit Provisions and a set of Construction Plans stamped, "Released for Construction" must be posted for the public in a clear weatherproof sheet protector or similar receptacle at the construction site at all times. The work site must be made available for inspection at all times during the performance of and upon completion of the work.

Construction must conform to North Central Texas Council of Governments (NCTCOG) Standard Specifications for Public Works Construction most recent edition unless superceded by specifications designated in this permit or by other criteria noted on the approved plans.

Plans which have been released for construction do not constitute a complete check of dimensions nor design contained within the plans, nor does it relieve the preparer of the plans, nor the contractor of responsibility for errors.

It is the sole responsibility of the Permittee to contact the City prior to any construction or installation, for locates of City facilities such as water lines, sanitary sewer lines, storm sewer lines, traffic signal conduits, and irrigation lines by the appropriate City personnel as outlined in the column to the left. Requests for locates are required not less than two (2) business days in advance. The Permittee must be present at the time each City facility is located and obtain signatures on the Permit that each facility has been located by the applicable department. Locates of City facilities identifies the approximate horizontal location of the facilities. The City inspector may require those facilities to be uncovered by the contractor, when the inspector determines that it is appropriate to ensure that the construction of the new facilities will not damage City utilities. The Permittee is responsible for field verification of all actual locations of the facilities and shall exercise extraordinary care when working in the vicinity of these City facilities to avoid damaging them. The Permittee is liable for damages to any City facility during construction released under this permit. It is the responsibility of the permittee to contact all other users of the public rights-of-way, either individually or through a state-approved third party one-call system, for non-City facilities.

A 48 hour notice to the City is required before any construction begins which will disturb irrigation or landscape materials.

New facilities cannot be placed over water lines, sanitary sewer lines, storm sewer lines, and appurtenances unless specifically authorized by the City. The proposed facilities must be clearly identified and marked by staking or other means. New facilities must be a minimum of 3' from the back of curbs and from other City facilities such as water meters, water valves, sanitary sewer cleanouts, manholes; and must be a minimum of 10' from fire hydrants.

Private vehicles, exclusive of equipment used to complete the work, must park in conformance with city parking regulations. A clean work site is required. All debris, excavated material not used in the backfill, or other non-essential material has to be removed from the site daily.

Environmental
This permit is not valid for environmental testing and monitoring unless also approved by the Environmental Health Director.

972-919-2539

Drainage cannot be inhibited or obstructed; sidewalks, pedestrian pathways, or vehicular access to utility easements cannot be blocked; nor the placement of future City facilities be inhibited. The visibility of pedestrians, vehicular traffic, or traffic control devices must not be obstructed. Public rights-of-way are not to be encumbered by construction, maintenance, removal, restoration, or repair by Permittee for a longer period than necessary to execute such work. The City can require field changes to placement of new structures so as to minimize the obtrusiveness of the structure (ie. move close to existing fences and vegetation). Placement of all manholes and/or handholes must be approved in advance by the Engineering Construction Inspector and cannot be placed in a

sidewalk or where a sidewalk is proposed to be located. Construction is prohibited on weekends and holidays at any hour without prior written permission of the City. Boring and excavation operations in the public rights-of-way may only take place between 7:00 a.m. and 4:00 p.m. No thoroughfare lanes may be blocked from 6:30 a.m. to 9:00 a.m. and 3:30 p.m. to 6:30 p.m., Monday through Friday. Requests for exceptions to these requirements must be submitted not less than 2 business days prior to the desired date and time of the proposed work. The Permittee shall be responsible for any and all costs including overtime of City employees.

All borings must be made with traceable and steerable boring or tunneling equipment. Bore marks and depths must be placed while the bore is in progress. Each stem must be marked with paint dot and the depth at least every other stem. Trenchless methods are required under driveways, streets, and landscaped areas. All bores 4" in diameter or greater must have pressure grouting in the void between the bore hole and the conduit within the bore. Compaction of backfill material must be 95% under paving and 90% elsewhere. The Permittee shall keep all irrigation systems operational throughout construction. Damage to irrigation systems must be repaired by a licensed irrigator within two (2) business days unless approved by the City. The Permittee shall replace, in like kind and quality, any vegetation, including grass, ground cover, shrubs, trees, and flowers lost due to inoperable irrigation systems that result from any action of the Permittee within forty-five (45) days after completion of the work.

Where trenches cross streets the following provisions apply:

- Pavement must be saw cut the full depth of the pavement prior to removal.
- The width of pavement to be removed must be at least 3' wider than the trench width; the edge of the trench must be at least 12" from the edge of the street pavement or curb.
- The saw cut must not be closer than 3' to an existing joint in the pavement. If a saw cut is to be closer than 3', then the pavement has to be removed and replaced to the existing joint.
- Temporary pavement repairs that allow for safe vehicular and pedestrian traffic must be placed within 2 business days. Permanent new pavement must be placed within 14 working days after the installation of the facilities with concrete that attains a compressive strength of **3,600 psi** within 72 hours. The concrete must be covered with a steel plate until the required strength is attained. If the width of the new concrete is too great to be covered with a steel plate, then concrete that attains a compressive strength of **3,600 psi** within 24 hours must be used and the street closed to traffic until the required strength has been attained.

Traffic control and barricading must conform to the Texas Manual on Uniform Traffic Control Devices. A traffic barricade plan may be required by the City inspector prior to starting work. No more than one lane of a two-lane street may be closed at one time unless authorized by the City. For streets with four (4) or more lanes, no more than one lane in either travel direction can be closed at one time. Trenches must be covered with a steel plate at the end of each workday to allow the street to be opened to traffic. The length of an open trench cannot exceed that which can be closed within one (1) day or will not pose a danger to pedestrians, vehicular traffic, or existing utilities.

The City shall have the authority to prescribe the manner and extent of the restoration of Public rights-of-way. Property affected by the construction must be restored to a condition that is at least equal to the condition of the property prior to the performance of the work. Relocation or replacement of all existing items such as, but not limited to, signs, trees, ground cover, and landscaping shall be replaced as soon as is reasonably possible, but in no instance more than twenty-one (21) days after the completion of the work. Any disturbed landscaped areas are to be restored and maintained until landscaping material is established and accepted by the City in writing. Landscaping shall be restored using materials of like kind and quality to that which was existing prior to construction. No trees shall be trimmed or removed without the approval of the City. The Permittee is liable for the cost of replacing any tree damaged or removed without the City's approval. Upon approval by the City, the Permittee may trim trees, at the Permittee's cost, in or over the Public rights-of-way for the safe and reliable operation, use, and maintenance of its facilities. All trimmings shall be performed in accordance with American National Standards Institute (ANSI) 1995 standards for tree care operations. Should the City reasonably determine, within 1 year from the date of the completion of the work, that the surface, base, or irrigation system requires additional restoration, additional restoration work must be performed by the permittee to the satisfaction of the city.



No construction work may begin within City rights of way or on City-owned property without a Construction Permit issued by the Public Works Department

All work must adhere to the **General Permit Provisions**, which are considered a part of the Permit and must be available at the construction site at all times.

Any work being done on private property must be permitted by the Community Services Department (972) 919-2549

INDEMNITY AGREEMENT

The permitted provider shall indemnify and hold the City and its officers and employees harmless against any and all claims, lawsuits, judgments, costs, liens, losses, expenses, fees, proceedings, actions, demands, causes of action, liability, and suits of any kind and nature, including personal or bodily injury or death, property damage, or other harm for which recovery of damages is sought that is found by a court of competent jurisdiction to be caused by the negligent act, error, or omission of the provider, any agent, officer, director, representative, employee, affiliate, or subcontractor of the provider, or their respective officers, agents, employees, directors, or representatives, while installing, repairing, or maintaining facilities in a public area. The indemnity provided herein does not apply to any liability resulting from the negligence of the City, its officers, employees, contractors, or subcontractors. If a provider and the City are found jointly liable by a court of competent jurisdiction, liability shall be apportioned comparatively in accordance with the laws of this state without, however, waiving any governmental immunity available to the City under state law and without waiving any defenses of the parties under state law. A provider or municipality shall promptly advise the other in writing of any known claim or demand against the provider or the municipality related to or arising out of the provider's activities in the Public rights-of-way

EXECUTED THIS the _____ day of _____, 20____, having read and understood the provisions of this permit.

Company Name: _____

By: _____ (Signature)
_____ (Printed)

Title: _____

STATE OF _____
COUNTY OF _____

ACKNOWLEDGEMENT

BEFORE ME, the Undersigned, a Notary Public in and for said County and State, on this day personally appeared _____ known to me by means of _____ to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed and have the authority and power to enter into the foregoing instrument. Given under my hand and seal of office this _____ day of _____, 20____.

Notary Public

PLACEMENT OF STRUCTURE (IF APPLICABLE):

Location Address: _____
 Legal Description: _____
 Type of Structure: _____
 Size of Structure: H _____ W _____ D _____
 Size of Pad: H _____ W _____

EASEMENT DATA:

Owner: _____
 Type of Easement : _____
 Public or Private: _____
 Known Existing Users: _____

COMPLIANCE:

Zoning:	Fire:
Public Works:	Building