



**FARMERS
BRANCH**

City of Farmers Branch

Minutes

Historical Preservation & Restoration Board

Farmers Branch
Dodson House
2540 Farmers Branch Ln
Farmers Branch, TX 75234

Tuesday, March 26, 2019

6:30 PM

Dodson House

Meeting held at 6:30 PM at the Dodson House Main Room

Presiding: Chair Ann Christman

Present: Gail Cope, Carol Dingman, Johannes Hylkema, Bitsy Laney, Kay Lynn Lyon, Bill Stolp, and Warren Wetzel

Absent: William Frome and Danielle Neumeyer

Staff: Jeff Harting, Parks and Recreation Director,
Mike Mashburn, Parks and Recreation Assistant Director,
Victoria Anderson, Museum Educator (present for A.1 –
A.3) and Kim Jolly Chapman, Historical Park Coordinator
(present for A.1 – A.3)

A. **AGENDA ITEMS**

A.1 **Call to order.**

Meeting was called to order at 6:30 pm.

A.2 **Approval of minutes from the February 26, 2019 Board meeting; and take appropriate action.**

Kay Lynn Lyon moved to accept the minutes as presented. Johannes Hylkema seconded. Motion carried unanimously.

A.3 Discuss Christmas 2019; and take appropriate action.

There was a discussion about the Christmas activities being planned for 2019 for the Historical Park. The City Council wanted to extend last year's Christmas celebrations to the Historical Park. Victoria Anderson, Museum Educator, made a presentation for each week's events with an emphasis on appealing to all age groups. It was also discussed by the Board and staff that events should include free as well as ticketed activities. The theme of the month would be Charles Dickens' A Christmas Carol. Popular events from previous years would still be included but with the Dickens theme, and new events would be added. There would also be an effort to reach out to the non-profit groups to be involved in some way.

A.4 Receive committee updates; and take appropriate action.

Events committee: Kay Lynn Lyons gave a report on the successful Girl Scout Birthday Bash held on March 14, 2019. In addition to the event in the park there was a fascinating exhibition about the Girl Scouts, a portion of which was at the City Hall. Unfortunately the Laura Ingalls Wilder Event had to be cancelled to be inclement weather and will not be rescheduled. The calendar for April and May is very full but Kay Lynn said the new event called Doggie Date Night should be the one to watch. It is a prelude to the opening of the new dog park. Given the success of the Pop-Up Pup Park held last summer at the Historical Park, the new designated dog park should be a huge success and the staff is hoping for the same excitement over the Doggie Date Night. Mike Mashburn promised that the marketing for all our events will be more extensive using the social media as well as news outlets. Victoria is adding a historical fact and more information and photos to the Historical Park's Facebook page. Kudos to Victoria and the rest of our hardworking staff!

StEPs committee: Bill Stolp reported on the progress towards completion of Step 2. There had been two meetings of this committee with Wimberly Phillips, Recreation Superintendent. One of the major discussions for the committee had been Standard 2 which concerns knowing its geographic neighbors, and responding to the demographic, economic, social and political changes in the community region. This standard requires a review of how much our Historical Park is involved with our neighboring cities. The committee is also concerned with the new housing areas being developed and making them aware of all the Historical Park has to offer, for example the new apartments, Mercer Crossing.

Another area to work on is to partner with other groups by combining some of our events and activities. The Board members suggested that members should think about the different groups they belong to and which might be good partners for the Historical Park. Once the Board has come up with a list of possible partners, and some ideas or questions of how such a synergistic partnership could benefit both groups, then meetings of the two groups would be in order. It was suggested that this could be the homework for the Board for the next Board meeting; to come up with possible partner groups.

Strategic plan: Carol Dingman reported about the study session on the Barn Project. The Council wanted more accurate cost estimates for phase 1 and 2. Jeff Harting reported that an RFQ for architects has been completed and mailed out. A copy of the RFQ and list of architects was shared with Board members. RFQ responses are due by April 26. Warren Wetzel and Johannes Hylkema were selected by the Board to be the Board representatives working with staff to review the architectural responses to the RFQ. An architectural firm will be recommended to the full Board and ultimately to City Council with a contract for design relative to the Barn.

A.5 Receive and discuss Director's report.

A copy of the Director's report was included in the Board's packet. Jeff Harting read Wimberly Phillip's letter of retirement. The Board was saddened to learn of her leaving at the end of the month, but wish her well in her future endeavors.

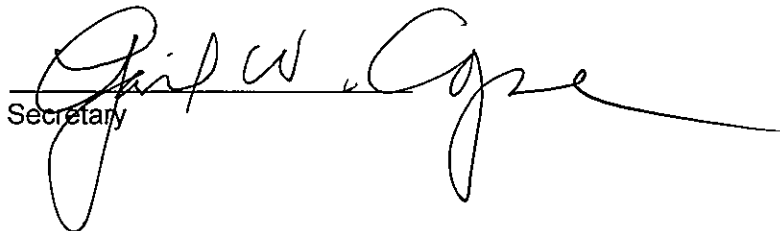
B. ADJOURNMENT

Warren Wetzel moved to adjourn the meeting. Kay Lynn Lyon seconded. Motion carried unanimously.

The meeting adjourned at 7:58 p.m.



Chair



Secretary