

**COMPLIANCE CHECKLIST: Must be submitted with Plat Application. It is the responsibility of the applicant to assure compliance prior to submittal by checking all applicable requested items.**

PLAT NAME: \_\_\_\_\_

DEVELOPER'S NAME: \_\_\_\_\_

DATE: \_\_\_\_\_ REVIEWED BY: \_\_\_\_\_

PURPOSE FOR PLATTING:  Subdivision/Change in lot line  Dedication of Easements Other \_\_\_\_\_

A	<input type="checkbox"/> SHEET SIZE 24" X 36" (multiple sheets require index)
B	<input type="checkbox"/> NORTH ARROW (oriented to the top or right of the sheet)
C	<input type="checkbox"/> GRAPHIC SCALE (1" = 100')
D	<p>TITLE BLOCK:</p> <input type="checkbox"/> NAME OF SUBDIVISION/PLAT <input type="checkbox"/> OWNER/DEVELOPER'S NAME, MAILING ADDRESS & PHONE NUMBER <input type="checkbox"/> SURVEYOR/ENGINEER NAME, MAILING ADDRESS & PHONE NUMBER <input type="checkbox"/> SCALE <input type="checkbox"/> DATE <input type="checkbox"/> INFORMATION TO BE LOCATED IN THE LOWER RIGHT HAND CORNER
E	<p>DRAWING:</p> <input type="checkbox"/> DISTANCES & BEARINGS ON BOUNDARY LINES (show adjacent land, streets & easements with name& width) LOT NUMBER, BLOCK LETTER DESIGNATIONS <input type="checkbox"/> ADD SQUARE FOOTAGE OF LOT <input type="checkbox"/> EXISTING (light line) & PROPOSED STREETS & ALLEYS <input type="checkbox"/> RIGHT-OF-WAY DEDICATION(S) IN ACCORDANCE WITH THE THOROUGHFARE PLAN EXISTING (light line and show volume & page) & PROPOSED EASEMENTS <input type="checkbox"/> DATA BLOCK <input type="checkbox"/> CURVE & LINE TABLE WHEN APPLICABLE ADJACENT SUBDIVISION SHOWN <input type="checkbox"/> SMALL SCALE VICINITY MAP <input type="checkbox"/> SCALE OF DRAWING: 1" = 100', 1" = 50' OR 1" = 40' <input type="checkbox"/> TEXT ( <i>Minimum Font of 10</i> ):
F	<input type="checkbox"/> FLOOD PLAIN STATEMENT (when applicable) <input type="checkbox"/> DEDICATION OPEN SPACE / PARK AREAS (when applicable) LEGAL DESCRIPTION OF PROPERTY <input type="checkbox"/> OWNER'S CERTIFICATE WITH SIGNATURES AND NOTARY * <input type="checkbox"/> SURVEYOR'S CERTIFICATE WITH SIGNATURES & NOTARY * NOTE: SETBACKS IN ACCORDANCE WITH CURRENT ZONING. <input type="checkbox"/> LIEN-HOLDER'S CONCURRENCE CERTIFICATE WITH SIGNATURE & NOTARY (when applicable) * <input type="checkbox"/> CITY SIGNATURE BLOCK