

COMMERCIAL FACADE REIMBURSEMENT GRANT

The City of Farmers Branch Commercial Façade Reimbursement Program was developed to encourage property owners to enhance the publicly viewed areas of their buildings, including exterior walls, landscaping, walkways, equipment screening, uniform signage and window replacements or upgrades. While the program is focused on the redevelopment of the Shops at Branch Crossing/Four Corners, other commercially viable areas of the City are eligible.

The Program is set up as a single payment reimbursement to property owners per building/business, and in some situations, tenants. Façade grants are available up to a 50/50 matching basis with a minimum project value of \$2,000 and a maximum reimbursement of \$50,000 per grant, unless otherwise approved by the City Council. Façade grant funds focus on exterior work on storefronts, visible to the traveling public.

For more information, application and policies

visit www.farmersbranchtx.gov or contact the Economic Development Department at 972.919.2507.

**Building
a Better
Branch...**



**FARMERS
BRANCH**

CHECKLIST

- Download application on City website: www.farmersbranchtx.gov.
- Meet with the Community Services if any work may involve receiving a building permit.
- Completely fill out Façade Reimbursement Grant application form and sign agreement form. (Also include required attachments: application and all submitted materials; photographs of building's exterior, roof and foundation)
- Return completed application and agreement form with required attachments to the Farmers Branch Economic Development Department no later than 5 p.m. Thursday, prior to the first Friday of each month, to be added to the next Council meeting agenda.
- Attend and present Façade Reimbursement Grant application project to the City Council for their design approval.
- Receive design approval of proposed work listed on grant application.
- Façade Reimbursement Grant project construction may commence. Work must commence within 90 days of approval from the City of Farmers Branch and be completed within one year.
- Upon completion of Façade Reimbursement Grant project, furnish photographs of the building's exterior, roof and foundation; copies of all paid invoices, including copies of cancelled checks and/or credit card receipts, to receive a single payment reimbursement of the approved funding. The check may be presented during a City Council meeting along with the before and after photos and descriptions of the work completed.

