City of Farmers Branch

City Hall
13000 Wm. Dodson Pkwy
Farmers Branch, TX 75234

Meeting Minutes

Planning and Zoning Commission

Monday, October 10, 2016 | **7:00 PM** | **City Hall**

Study Session Meeting to be held at 6:00 PM in Study Session Room

Hard copies of the full Planning and Zoning Commission agenda packet are accessible the Friday prior to every regularly scheduled meeting at the following locations:

1) Manske Library
2) City Hall

Additionally, the agenda packet is available for download from the City's web site at www.farmersbranchtx.gov. This download may be accessed from any computer with Internet access, including computers at the Manske Library and in the lobby of City Hall.

Any individual who wishes to speak on an agenda item should fill out a Registration Form for Appearance before the Planning and Zoning Commission (white card located in the back of the Council Chambers) and submit the completed card to City Administraion member prior to the start of the meeting.

A. STUDY SESSION

Excused 1 - Commissioner Bronson Blackson

Present 8 - Commissioner Cory Plunk, Commissioner Jason O'Quinn, Chair Nancy Hardie, Commissioner Tim Yarbrough, Commissioner David Moore, Commissioner Chris Brewer, Commissioner Sergio De Los Santos , and Commissioner Michael Driskill

A.1 **Discuss regular agenda items.**

A.2 **Presentation and update on the Eastside Plan.**

B. REGULAR AGENDA ITEMS

Chairperson Hardie called the meeting to order at 7:03 pm.

B.1 **Consider approval of the September 12, 2016 Planning and Zoning Commission minutes and take appropriate action.**

A motion was made by Commissioner O'Quinn, seconded by Commissioner

Yarbrough, that the Minutes be approved. The motion carried by the following vote:

Excused: 1 - Commissioner Bronson Blackson

Aye: 8 - Commissioner Cory Plunk, Commissioner Jason O'Quinn, Chair Hardie, Commissioner Tim Yarbrough, Commissioner David Moore, Commissioner Chris Brewer, Commissioner Sergio De Los Santos and Commissioner Michael Driskill

B.2 **Consider approval of the Attendance Matrix for the Planning and Zoning Commission as presented and take appropriate action.**

A motion was made by Commissioner Moore, seconded by Commissioner Brewer, that this Report be recommended for approval. The motion carried by the following vote:

Excused: 1 - Commissioner Bronson Blackson

Aye: 8 - Commissioner Cory Plunk, Commissioner Jason O'Quinn, Chair Hardie, Commissioner Tim Yarbrough, Commissioner David Moore, Commissioner Chris Brewer, Commissioner Sergio De Los Santos and Commissioner Michael Driskill

C. PUBLIC HEARING

Consider a request from Mike Humbert for a Specific Use Permit for the construction of a detached accessory structure (exceeding 120 square feet in size) located at 2917 Ermine Way and take appropriate action.

Andreea Udrea, Planner, provided a brief presentation on the case. The subject property is an 8,750 square foot residential lot located on the northern side of Ermine Way, in the residential neighborhood located along Golfing Green Drive. The detached accessory building will be setback 9' from the rear property line, 14' from the eastern property line, and 21' from the existing home. The structure is 14' by 24' with a height of 12.6' (308 square feet in area) and will be cedar framed with a shingled roof on a concrete slab. There will be no gas or water supplied to the structure, only electrical service. It is anticipated to be used as an entertainment outdoor area in conjunction with the new pool being built.

Twenty-eight property owner notifications were sent out. Three responses were received in favor of the applicant. No opposition was received.

Chairperson Hardie asked the Commissioners for any questions or comments, there being none she asked for a motion.

A motion was made by Commissioner Driskill, seconded by Commissioner O'Quinn, that this Specific Use Permit be recommended for approval. The motion carried by the following vote:

Excused: 1 - Commissioner Bronson Blackson

Aye: 8 - Commissioner Cory Plunk, Commissioner Jason O'Quinn, Chair Hardie, Commissioner Tim Yarbrough, Commissioner David Moore, Commissioner Chris Brewer, Commissioner Sergio De Los Santos and Commissioner Michael Driskill

D. ADJOURNMENT

A motion was made by Commissioner Yarbrough, seconded by Commissioner Driskill, that this meeting was adjourned at 7:18 pm. The motion carried by the following vote:

Excused: 1 - Commissioner Bronson Blackson

Aye: 8 - Commissioner Cory Plunk, Commissioner Jason O'Quinn, Chair Hardie, Commissioner Tim Yarbrough, Commissioner David Moore, Commissioner Chris Brewer, Commissioner Sergio De Los Santos and Commissioner Michael Driskill

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Certification

I certify that the above notice of this meeting was posted at least 72 hours prior to the scheduled meeting time, in accordance with the Open Meetings Act, on the bulletin board at City Hall.

Approved to Post: _____
City Secretary

Stamp:

Posted By: Andreea Udrea

Date Posted: _____

Chairperson

Sara Egan
City Administration