

**MINUTES
HISTORICAL PRESERVATION AND RESTORATION BOARD
REGULAR MEETING
TUESDAY, MARCH 22, 2016**

PRESENT: Scott Ames
Gretchen Cash
Kellie Gallop
Bitsy Laney
Kay Lynn Lyon
Roger McKemie
Patsy Mayo
Beth Wood

STAFF: Derrick Birdsall

GUEST: Clare Connally

ABSENT: Jan Blair
Ron Doerler
Barbara Sisserson – Honnoll

The meeting was called to order at 7:04 P.M. with Roger McKemie presiding.

APPROVED MINUTES: Gretchen Cash moved to approve the minutes of the February 23, 2016 Board meeting. Patsy Mayo seconded. Motion carried unanimously.

BOARD MEETING PROCEDURES: Gretchen Cash, who requested that this item be placed on the agenda, moved that the Board table the item until the next Board meeting in order to accommodate Barbara Sisserson – Honnoll who was unable to attend tonight's meeting. Kellie Gallop seconded. Motion carried unanimously.

TREES AT THE HISTORICAL PARK: Arborist Sam Hill has inspected the majority of the large oaks in the Historical Park to determine what steps, if any, needed to be taken concerning the trees. It is his conclusion, and staff concurs, that the large Post Oak tree near the Antique Rose Garden and the large Red Oak tree just south of the Gilbert House are in need of removal. Both trees are located in an area that if they were to fall during a special event, the potential of injury to our guests is very high. Both trees are exhibiting signs of stress and disease and will need to be removed in the near future. The two remaining Post Oaks by the McKee House are going to undergo a more thorough evaluation to determine their health as well.

Scott Ames asked if there were any plans to replace the trees and Derrick Birdsall replied that staff is in the process of developing a replacement plan.

PRESERVATION DALLAS AWARD: Historical Park staff and Board Chairman Roger McKemie will travel to Arlington Hall at Lee Park to receive a 2016 Preservation Achievement Award for the Church bell project. Patsy Mayo requested that staff make a report to Council about the award.

VOLUNTEER APPRECIATION: There will be a Volunteer Appreciation event in the Historical Park on April 5, followed by a presentation at the City Council meeting. Board members who had not received an invitation via email for the appreciation event were urged to check their SPAM/junk mail folders.

UPCOMING EVENTS: The schedule of upcoming events was included in the Board's packet and discussed.

COMMITTEE REPORTS:

A. COLLECTIONS: The Curator's Report was discussed as presented in the Board packet.

B. FINANCIAL: Copies included in Board packet. The balances are as follows:

Board (Travel, dues, etc.)	\$1,300.00
Wardrobe	\$2,000.00
Museum Store	\$1,973.77

C. PLANNING/EDUCATION CENTER: In light of the scheduled visit with the consultant (the week of April 11) hired by the City to determine how best to utilize available Hotel/Motel funding, Scott Ames requested that there be a called meeting for the Board to go over options beforehand. Kay Lynn Lyon mentioned that the Historical Park brings in visitors to the City. Scott said he appreciates what the Park does for the Community as well. Kellie Gallop believes that the City is showcased at every event held at the Historical Park. Gretchen Cash said she'd like to have a list of concise talking points to share with the consultant. The Board requested that staff make details of the meeting available to them as soon as they are available.

D. FRIENDS: Bitsy Laney reported that the Friends' Board had updated their fundraising dinner (April 30) underwriter categories to include a Bronze level at \$250-\$499. Bitsy moved to have (those who choose to participate) the Board underwrite the event at the Bronze level. Patsy Mayo seconded. Motion carried unanimously.

E. ORAL HISTORY: No Report.

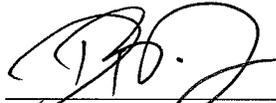
F. MUSEUM EDUCATION: The Educator's report was discussed as presented in the Board packet. Derrick Birdsall re-iterated the information regarding the upcoming Vintage Base Ball Festival on April 2 and invited the Board to attend and support the Farmers Branch team.

G. MUSEUM STORE: The Museum Store report was discussed as presented in the Board packet.

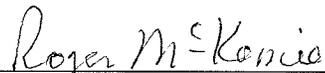
DIRECTORS REPORT: A copy of the Director's Report was included in the Board packet.

ADJOURNMENT: The meeting was adjourned at 8:35 P.M.

RESPECTFULLY SUBMITTED:



Derrick Birdsall



Roger McKemie, Board Chair