

**City of Farmers Branch**Farmers Branch City Hall  
13000 Wm Dodson Pkwy  
Farmers Branch, Texas  
75234**Meeting Minutes****City Council**

---

**Tuesday, January 19, 2016****6:00 PM****Council Chambers**

---

**Study Session Meeting to be held at 4:00 PM in the Study Session Room**

- Presiding:** 1 - Mayor Bob Phelps
- Present:** 5 - Mayor Pro Tem Kirk Connally, Deputy Mayor Pro Tem Harold Froehlich, Council Member John Norwood, Council Member Ana Reyes, Council Member Mike Bomgardner
- Staff:** 16 - Gary D. Greer City Manager, Pete Smith City Attorney, Amy Piukana City Secretary, John Land Managing Director Operations, Shawna Eikenberry Management Analyst, Rachael Johnson Assistant to City Manager, Mayve Strong Chief Accountant, Brian Beasley Human Resource Director, Allison Cook Economic Development Manager, Shane Davis Environmental Services & Solid Waste Manager; Andy Gillies Director of Community Services, Alexis Jackson Planning Manager, Jeff Harting Parks & Recreation Director, Steve Parker Fire Chief, Randy Walhood Public Works Director; Mark Young Assistant Police Chief

**A. STUDY SESSION**

Mayor Phelps called the meeting to order at 4 p.m.

**A.1 16-013 Discuss regular City Council meeting agenda items.**

Council Member Bomgardner asked that Agenda Item C.1, (Consider appointing members to the Citizen Bond Committee) be discussed. Council discussed the number of committee members, options to use subcommittees, and the need for a chair of the committee.

After discussion, Council decided eighteen members would be prioritized as finalists for the Bond Committee by using a dot vote system at the City Council retreat meeting on January 21, 2016 and noted no action would be taken tonight.

Council Member Reyes asked that Agenda Item A.4, Discuss Public Safety Bond Projects for the May 7<sup>th</sup> ballot be pulled for discussion. Council Member Reyes asked if Police vehicle side door panels are bullet protected and if they had been budgeted. Police Chief Sid Fuller explained more information is necessary in regards to vehicle ratings. He further stated that at this time, it has not been budgeted, but noted he would report back any findings.

City Council further discussed the timing of 2 separate bond election issues. Council Member Norwood asked for more discussion regarding the May 2016 Public Safety Bonds. City Council discussed the need to review options to use Certificate of Obligations versus Bonds. Mr. Greer explained that the original plan was for a 2018 Fire Station and 2018 Animal Adoption Center. He further explained that upon City Council's direction there was an urgency to move these items up, noting the May 2016 Bond items will be listed at City Council's discretion and separate measures.

**A.2      16-019      Discuss and receive an update regarding a Recycling Implementation Plan.**

Managing Director John Land provided an update regarding a Recycling Implementation Plan. Communications Director Tom Bryson provided a presentation regarding communications and marketing goals reviewing immediate messaging, future and ongoing messaging. Mr. Bryson explained the city will use communication through social media, Twitter postings, Nextdoor, median signs, by mail with detachable post cards. Mr. Bryson further explained that information will be pushed out through water utility billing inserts in February, March and April. He further stated the city website would have an option for residents to opt out online and via email or by phone. Environmental Waste Manager Shane Davis and Building Official Hugh Pender provided proposed Ordinance amendments to incorporate the carts. Deputy Mayor Pro Tem Froehlich asked City Administration to make sure the new ordinance includes screening of carts when visible from the street.

**A.3      16-006      Receive an update regarding Justice Center improvements and security enhancements.**

Deputy Chief Mark Young briefed City Council regarding the Justice Center Security and Renovation costs. Chief Young reviewed ballistic glass shielding for police employee entrances, Municipal Court office space needs, jury room space, meeting space, and police locker room space issues. Deputy Chief Young noted the total estimated amount to improve the Justice Center is \$4,030,481.00.

**A.4      16-026      Discuss Public Safety bond projects for the May 7<sup>th</sup> ballot.**

City Manager Gary Greer noted City Administration will bring forward a May 2016 Bond Election discussion at the next City Council meeting.

**A.5      16-002      Discuss use of Farmers Branch Park, Barney Wood Athletic Complex, and Dallas Christian College.**

Parks and Recreation Director Jeff Harting provided a presentation reviewing Farmers Branch Park, Barney Wood Athletic Complex, Dallas Christian College and reviewed youth sports.

**A.6      16-014      Present Economic Development Department Fourth Quarter Video Update.**

Managing Director John Land provided an Economic Development Fourth Quarter video update.

**A.7      16-014      Discuss agenda items for future City Council meetings.**

Mayor Phelps called the Regular meeting to order at 6:12 p.m.

**B.      INVOCATION & PLEDGE OF ALLEGIANCE–**

Mayor Pro Tem Connally provided the invocation. Deputy Mayor Pro Tem Froehlich led the pledge of allegiance.

**C.      CEREMONIAL ITEMS –**

Mayor Phelps thanked applicants for signing up to serve on the Bond Committee and noted finalists would be chosen at the Thursday, January 21, 2016 City Council Retreat meeting. Mayor Phelps thanked Managing Director John Land, Economic Development Manager Allison Cook, Building Official Hugh Pendor, and Deputy Fire Chief Tim Dedear for assisting a Corporate Headquarters Company and providing excellent customer service.

**D.      REPORT ON STUDY SESSION ITEMS –**

Council Member Reyes provided a brief summary report regarding Study Session items.

Council Member Reyes asked that Agenda Item A.2, Curbside Recycling be considered as the first agenda item today.

**E.      CITY MANAGER'S REPORT AND ITEMS OF COMMUNITY INTEREST**

- The Polar Plunge is a great opportunity for the brave to surrender their comfort and jump into the icy cold water of the Aquatics Center's lagoon pool to benefit Special Olympics Texas on Saturday, January 30. Individuals or teams can sign up with those raising the most money becoming eligible for additional prizes. Walk-up registration begins at 8:30 that morning with the plunging starting at 10. For more information or to volunteer, call 214.943.9981.
- Tickets are now on sale for the annual Daddy-Daughter Dance, coming Saturday, February 6 at the Community Recreation Center. The theme for this year is a masquerade ball. The dance will feature a live DJ, refreshments, keepsake photos and

more. Advance tickets are \$5 for Farmers Branch residents and \$8 for non-residents. Tickets at the door are \$10 for everyone. Call 972.247.4607 for more information.

- There are spots available for the upcoming Citizen Fire Academy, set to begin March 17. The 10-week program allows participants to actively learn about the Fire Department through lectures, activities and hands-on demonstrations. For more information, call 972.919.2640.
- The City is always looking for civic-minded residents who want to give back by donating their time to serve on one of our boards and commissions. Right now, we have vacancies on the Library Board & Community Watch Committee. But even if your interest lies elsewhere, we'd like to hear from you so we know who we can call when future spots open up. Please call the City Secretary's office at 972.919.2503 or come by City Hall.

Mayor Phelps congratulated City Manager Gary Greer on the birth of his new grandson,

**F. CITIZEN COMMENTS**

There were no citizens that wished to speak under this item.

**G. CONSENT AGENDA**

- G.1 16-012 Consider approving minutes of the Regular City Council meeting held on January 5, 2016 and Special Called meeting on January 14, 2016; and take appropriate action.**
- G.2 16-024 Consider excusing the absence of Council Member Ana Reyes and Council Member Bomgardner from the January 5, 2016 City Council meeting; and take appropriate action.**
- G.3 R2016-012 Consider adopting the Dallas County Hazard Mitigation plan; and take appropriate action.**
- G.4 ORD-3353 Consider adopting Ordinance No. 3353 amending the Project and Financing Plan for Tax Increment Reinvestment Zone No. 1, City of Farmers Branch, Texas, by adding public improvement projects, the costs of which will be eligible for reimbursement with tax increment funds; and take appropriate action.**
- G.5 R2016-01 Consider approving Resolution No. 2016-01 authorizing the City Manager to approve the purchase of five replacement patrol vehicles for Police Department in the total amount of \$173,415 from Reliable Chevrolet through the Tarrant County Purchasing Cooperative; and take appropriate action**

Motion to approve Consent Agenda Items G.1 thru G.5 made by Mayor Pro Tem Connally, seconded by Deputy Mayor Pro Tem Froehlich. Motion prevailed by the following vote:

**Aye:** 5 - Mayor Pro Tem Connally, Deputy Mayor Pro Tem Froehlich, Council Member Reyes, Council Member Norwood and Council Member Bomgardner

**H. REGULAR AGENDA ITEMS**

Mayor Phelps added Agenda Item A.2, as a discussion Item being considered as a new item titled H.0.

**H.0 16-019 Discuss and receive an update regarding a Recycling Implementation Plan.**

The following residents filled out speaker request cards to speak regarding Recycling:

- Emelio Garcia, 13510 Glenside Drive spoke in support
- Pat Edmiston, 14215 Tanglewood, spoke in opposition
- Mike DeValle, 3161 Whitemarsh, spoke in opposition

Council discussed opting in and opting out pros and cons of the recycling program. Mayor Phelps explained the vendor has stated during the first 30 days, CWD will pick up any unwanted and undamaged bins from residents that choose not to have bins, free of charge.

**H.1 R2016-010 Consider approving Resolution No. 2016-010 adopting the Comprehensive Annual Financial Report for the fiscal year ending September 30, 2015 as submitted by Grant Thornton, LLP, and take appropriate action.**

Chief Financial Officer Mayve Strong introduced Mr. Ben Kohnle with Grant Thornton who presented a 2015 Presentation to the City Council related to the FY 2015 Audit.

After discussion Council Member Norwood made a motion to approve, as presented. Motion seconded by Council Member Bomgardner. Motion prevailed by the following vote:

**Aye:** 5 - Mayor Pro Tem Connally, Deputy Mayor Pro Tem Froehlich, Council Member Reyes, Council Member Norwood and Council Member Bomgardner

**H.2 R2016-04 Consider approving Resolution No. 2016-04 approving Economic Development Incentives pursuant to the Commercial Facade Grant Program for 14444 Midway Road, 14476 Midway Road, 14430 Midway Road; and take appropriate action.**

Economic Development Manager Allison Cook briefed City Council regarding this item.

After discussion Mayor Pro Tem Connally made a motion to approve Resolution 2016-04, as presented. Motion seconded by Deputy Mayor Pro Tem Froehlich. Motion prevailed by the following vote:

**Aye: 5 -** Mayor Pro Tem Connally, Deputy Mayor Pro Tem Froehlich, Council Member Reyes, Council Member Norwood and Council Member Bomgardner

- H.3 R2016-07 Consider approving Resolution No. 2016-07 authorizing execution of a Residential Demolition/Rebuild Program Incentive Agreement for the owner of the property located at 3225 Brookhaven Club Drive; and take appropriate action.**

Economic Development Manager Allison Cook briefed City Council regarding this item.

Motion by Deputy Mayor Pro Tem Froehlich to approve Resolution No. 2016-07. Motion seconded by Mayor Pro Tem Connally. Motion prevailed by the following vote:

**Aye: 5 -** Mayor Pro Tem Connally, Deputy Mayor Pro Tem Froehlich, Council Member Reyes, Council Member Norwood and Council Member Bomgardner

- H.4 R2016-06 Consider approving Resolution No. 2016-06 for two separate Infrastructure Reimbursement and Economic Development Agreements relative to Tax Increment Financing Number One, City of Farmers Branch and an Amendment No. 2 to the Developer's Agreement No. 8; and take appropriate action.**

Public Works Director Randy Walhood briefed City Council regarding this item. Mr. Walhood explained this amendment deletes Knightsbridge Road and Mathis Avenue roadways from the agreement. He further stated the developer has proposed two new agreements, one being a new alignment of Knightsbridge Road and the other will establish for the purpose of development and construction of public streets (Sandia Trail and Mira Lago Boulevard).

Deputy Mayor Pro Tem Froehlich made a motion to approve Resolution No. 2016-06, as presented. Motion seconded by Council Member Reyes. Motion prevailed by the following vote:

**Aye: 5 -** Mayor Pro Tem Connally, Deputy Mayor Pro Tem Froehlich, Council Member Reyes, Council Member Norwood and Council Member Bomgardner

Mayor Phelps recessed into Executive Session at 7:10 p.m.

**I. EXECUTIVE SESSION**

- I.1**     16-004     Council may convene into a closed executive session pursuant to Section 551.071 of the Texas Government Code to deliberate regarding:
- Consultation with City Attorney regarding Texas Commission on Environmental Quality (TCEQ) Report No. 119885 relating to TCEQ Permit Nos. 5383 and 5383A to Town of Addison for use of water in Farmers Branch Creek, pending TCEQ Complaint regarding Farmers Branch Creek and related mediation.

Mayor Phelps reconvened into Open Session at 8:12 p.m.

**J. RECONVENE INTO REGULAR SESSION AND TAKE ANY ACTION NECESSARY AS A RESULT OF THE CLOSED SESSION**

City Council took no action as a result of Executive Session.

**K. ADJOURNMENT –**

Deputy Mayor Pro Tem Froehlich made a motion to adjourn. Motion seconded by Council Member Norwood. The meeting adjourned at 8:14 p.m.

---

Bob Phelps, Mayor

ATTEST:

---

Amy Piukana, City Secretary

